Ling Chan, Hazel

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# EXPERIENCE

Audit Supervisor, SWC & Partners

* Plan, organize, manage, and supervise various financial and operational audits worldwide
* Develop comprehensive, customized audit programs that enabled efficient testing of assertions
* Perform detailed testing and interviews to obtain assurance of compliance with HKFRS and HKAS / IFRS and IAS
* Communicate with clients for audit arrangements and financial report discussion
* Supervise the daily progress of the staff to meet the tax/project deadline
* Prepare reports summarizing audit findings and recommendations, and report to the director or Partner

Audit junior, Gary Cheng CPA Limited

* Assisted in different accounting functions implicating general ledger analysis and reconciliation
* Performed detailed testing and interviews to obtain assurance of compliance with HKFRS and HKAS
* Prepared audited accounts and profits tax computation

# QUALIFICATION

Seneca College

Diploma In Computer Programming

Curtin University

Bachelor of Commerce (Accounting)

HKU SPACE Po Leung Kuk Stanley Ho Community College Higher Diploma In Accounting

# SKILLS

*Accounting and auditing-related techniques*

Microsoft Office (Word, PowerPoint and Excel), Peachtree, MYOB

*Computer language*

C, C++, UNIX, JavaScript, html, CSS

# LANGUAGES

English (Fluent) Cantonese (Native) Mandarin (Proficient)